

## Know Before You Go – ARIA 2023

Office phone: (727) 940-2658 x 2004

Office email: [info@aria.org](mailto:info@aria.org)

On-site contacts:

Ginger Phillips' cell phone is (727) 510-9116

Kindra Bess' cell phone is (813) 390-3104



### **The Mayflower Hotel, Washington, DC – Conference hotel**

- The Mayflower Hotel, 1127 Connecticut Ave, NW, Washington DC 20036, (202) 347-3000
- Check in: 4:00 pm / Check out: 11:00 am
- Ronald Reagan National Airport (5.3mi/8.5km) and Union Station (2.4mi/3.8km) are easily accessible by Metro public transit and car service.
- Hotel parking is available to overnight guests for \$66 for valet parking only.
- [Hotel Information & Amenities](#)

### **Presenters, Moderators, and Discussants**

- Information has been posted <https://ar2.memberclicks.net/presenter-discussant-moderator>
- Please make sure to download the Event App and search for your name among attendees to find all of your assignments
- Papers have been attached within the App and Discussants may download them from there

### **Where Do I Get the Event App?**

- Click the QR Code at the bottom of this document to access the App or follow this link: [https://whova.com/portal/amoar\\_202308](https://whova.com/portal/amoar_202308)
- Or for computer go to [https://whova.com/portal/webapp/amoar\\_202308/](https://whova.com/portal/webapp/amoar_202308/).
- Login using the same email address you used to register; create a password.
- Changes to program schedule are in real time through the Event App.
- Be sure to update your profile for the best conference experience.
- Watch for notices and real-time announcements.
- When you get to the conference, the App will set to the time on your device, the local time will be UTC-4 or Eastern Daylight Time.
- ***Printed Programs will be available when you check in at the Conference Registration Desk, Lobby Level. You may download a copy of the [Printed Program](#)***

### **Notices**

- Please be sure to review the sponsors in the App and connect with them if you have questions. They help offset the cost for you, and we are grateful for their partnerships.
- Wi-Fi access in the meeting space - network: MarriottBonvoy\_Conference; access code: ARIA2023.
- Executive Office contacts are Ginger Phillips, Executive Director, Kindra Bess, Executive Meeting Planner, and Jenn Breitenbach, Executive Assistant, Shawnae Barlow, Administrative Assistant. If you need help or have questions on site, please see one of us on site. You can find us at the Registration Desk.

### **Functions**

- The conference is providing the following included in your conference fee:
  - Refreshment breaks
  - Breakfast on Monday, Tuesday, and Wednesday
  - Lunch on Monday and Tuesday
  - Receptions on Sunday and Monday

- If you indicated any dietary restrictions on your registration form, confirm with the registration desk when you check in. If you have not shared any special food needs with us, please do so immediately so we can be prepared to meet your needs.
- The Monday night reception is at Mansion on O Street. It is an 11-minute walk (.5mi/.8km). Rated in the "Top 5 historic venues to explore - in the world!" by Smithsonian.com. During the first 45 minutes of the event, guests are welcome to explore the O Museum in The Mansion. There are over 100 rooms and 80 secret doors (yes 80!). But be warned secret doors are tricky to find. There are even unique themed rooms such as our two-story Log Cabin, spooky Halloween Room, Rock the Runway Fashion Room, John Lennon Suite, Safari Room, Secret Wine Cellar, and many more.
- Walking directions are in the Event App for this event.

---

**Registration/Conference Check In** will be open daily (located in the Lobby Level Foyer)

- Sunday, August 6                      2:00 pm – 6:00 pm EDT
- Monday, August 7                      7:00 am – 4:00 pm EDT
- Tuesday, August 8                      7:00 am – 3:00 pm EDT
- Wednesday, August 9                      7:00 am – 12:00 am EDT

---

**Dress**

- The tradition is casual business attire. Pack comfortable shoes as you will want to take advantage of our location downtown to walk and see some historic sites.
- Please don't forget a sweater or jacket, as the rooms are air-conditioned and may be chilly.
- Daily high temperatures are in the upper 80s F (32 C) and lows are 70 F (21C).

---

Registration communicated a photo agreement to give ARIA permission for use and distribution (both now and in the future) of the registrant's or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities. If you take exception to this, please inform us at the registration desk and tell the photographer that you would not like to be in photos. Please, then, make a personal effort to move out of the way when it is possible.

